



To: Prospective Fellowship Hall Users

The Congregation Council understands how difficult it may be for your group to have a large room where you can socially distance to keep each other healthy and safe during your gathering. We have a Re-entry Task Force who have established guidelines for the use of our fellowship hall. The kitchen and classrooms are not available. If you want to use the hall, we ask that you have a sponsor from the Re-entry Task Force or a representative appointed by them. This person will assist you in understanding the guidelines for appropriately using the space and protecting your participants.

The following health and safety protocols will be implemented:

- We request that you wear a mask at all times when on the church property.
- Before moving any table or chairs in the room, please note their placement so you can return them as you found them.
- When entering and exiting the church, please maintain six feet social distancing.
- Sit or stand six feet apart in the meeting room.
- Greet others with a wave, a nod, a bow, a fist or elbow bump.
- You may consume non-alcoholic beverages that you have brought individually. Food and other beverages may not be served or shared.
- We encourage participants to use the rest room before attending their meeting. If the bathroom must be used, signs have been posted about proper use, including sanitizing protocols.
- When the meeting is over, return the tables and chairs where they were originally set.
- Before leaving, wipe down all surfaces - tables, chairs, and other touched surfaces - with disinfecting wipes or soap and water.
- If you have accumulated a large amount of trash, we ask that you take it out to our large receptacles at the back door.
- Turn off all lights; close the fellowship hall doors and make sure they are locked.