

St Paul Semi-Annual Meeting Agenda

July 23, 2017

“Responding to God’s grace in Christ, we welcome all people, prepare disciples, and live faithfully through worship, spiritual growth, and action.”

Call to Order and Devotions by Pastor Joel

Approval of Agenda

Reading and Approval of Minutes from the Annual Meeting2

Treasurer’s Report 4

Old Business.....11

- Capital Campaign

New Business 11-12

- Constitution Provision Amendments
- Amendments to By-Laws

Pastor’s Report- Pastor Joel 13

President’s Report- Ann Bartelt 14

- Organizational Chart..... 15

Committee Chair Reports:

- Building..... 16
- Finance..... 16
- Memorial16-17
- Trust Fund 18
- SPRC..... 19

Ministry Team Reports:

- Flock.....19-20
- Worship 20
- Faith Formation.....20-22
- Fellowship & Fundraising / Kitchen Crew 22
- Social Ministry 22-23
 - Pool of Siloam
 - Furniture Ministry

Additional Report:

- Southeastern Iowa Synod Assembly Report 201723-24

Close with Lord’s Prayer

St. Paul Lutheran Church Annual Meeting
January 22, 2017

In Attendance: David Stewart, Sheila Stewart, Lori Blythe, Dorothy Marckmann, Ivan Marckmann, Karl Korte, Ruthanne Korte, Lonna Nielsen, Dan Nielsen, Alyssa Tadlock, Brad Tadlock, Leon Schwartz, Judy Schwartz, Ann Bartelt, Bob Boardman, Bethene Boardman, Debi Martens, Wayne Martens, Jerry Swanson, Dick Anderson, Ted Leonard, Kelly Moeller, Pinky Madsen, Nicole Darling, Jim Nelson, Liz Hansen, Daniel Cross, Steven Korte, Rikka Korte, Dean Bartelt, Dave Brakhane, Twila Seibert, Julie Feirer, Alan Feirer, Lowell Miller, Pastor Joel Nau.

Pat Nelson called the annual meeting of St. Paul Lutheran Church Council to order at 9:17a.m.

Pastor Joel Nau led the congregation in devotions.

Agenda: Motion from Twila Seibert to approve the agenda as amended was second by Jerry Swanson. Motion carried. The agenda was amended by adding to New Business the revisions to the By-laws and Constitution of St Paul Lutheran and changes to the Trust Fund Committee By-laws. Motion passed.

Minutes: Motion from Alan Feirer to approve the minutes of the Semi-annual meeting of July 24, 2016. Motion was seconded by Dick Anderson and passed.

Treasurer's report:

- A. Wayne Martens reviewed the balance sheet. The checking account balance as of December 31, 2016, was \$22,747.35. It was suggested by Tom Acton that the congregation be provided a comparison report showing three to five years. It was announced that the church's bookkeeping is now in-house with our secretary, Meisha Sible, keeping the books. Motion from Twila Seibert that the Treasurer's report be accepted subject to audit was seconded by Alan Feirer. Motion passed.
- B. Lowell Miller reviewed the 2017 Budget. Motion from Leon Schwartz to approve the 2017 budget as presented was seconded by Liz Hansen. Motion passed.

Old Business:

- A. Capital Campaign: Wayne Martens presented the recommendation for St. Paul Lutheran to use the ELCA Mission Investment Fund consultants to lead our Capitol Campaign to raise funds to reduce the current mortgage. Motion from Alan Feirer to accept the recommendation that St. Paul Lutheran hire Mission Investment Fund to lead the Capitol Campaign was seconded by Twila Seibert. Motion carried unanimously.
- B. Sign Ad-Hoc Committee discussion was tabled.

New Business:

- A. Leon Schwartz explained the changes to the St. Paul Lutheran Church Constitution and By-laws to be in line with the changes to the constitution and by-laws of the synod. It was pointed out that the council voted to set a quorum be 7% of the church membership. Motion from Tom Acton to change the quorum requirement from 7% to a set 25 members was seconded by Dick Anderson. Motion passed.
Motion from Tom Acton to accept the changes to the Constitution and By-laws as explained was seconded by Wayne Martens. Motion carried.
Motion from Jim Nelson to accept the changes to the Trust Fund Committee By-laws was seconded by Twila Seibert. Motion carried.
- B. Karl Korte presented the Nominating Committee Report:
Alyssa Tadlock and Daniel Cross were appointed to the Church Council. On behave of the Nominating Committee, Karl presented for confirmation to the church council Alyssa Tadlock and Daniel Cross. Confirmation passed.
On behave of the Nominating Committee, Karl presented for election to the church council Tucker Baker and Pat Nelson. Election passed.
On behave of the Nominating Committee, Karl presented for election to the Trust Fund Committee Barb Kellogg. Election passed.
On behave of the Nominating Committee, presented for election to represent St. Paul Lutheran at the Southeast Iowa Synod Assembly Jim and Pat Nelson. Election passed.
On behave of the Nominating Committee, Karl presented for election to the Nominating Committee, John Sneller and Julie Feirer. Election passed. Three more people are needed for this committee.
In accordance with the constitution, the openings for the SPRC were appointed jointly by Pastor and the Church Council President. Wayne Martens and Terri Stolte have been appointed.
Nomination of Marilyn Mount and Camma Stott will need to be presented to the church council for election.

Pastor's Report: Pastor Joel Nau spoke about the Lutheran Church being 500 years old and St. Paul Lutheran being 75 years old. He said he has a positive feeling about the next 500 years for the Lutheran Church and St. Paul Lutheran with "the blessing of God, the witness of Christ, and the power of the Spirit".

Due to limited time, no further verbal reports were given and everyone was encouraged to review the written reports. No further action was taken.

The meeting was adjourned at 10:25a.m.

Respectively submitted,
Ruthanne Korte
Council Secretary

Treasurer's Report 2017

	Operating Income	Benevolence	Library	Benevolence Local	Balance
Jan 1 Balance					22,747.35
JANUARY					
Income	19,365.89	809.50	25.00	2,067.00	
Other Income	1,151.83				
Total Income	23,419.22				
Total Expense	27,707.64				
Balance					18,458.93
FEBRUARY					
Income	15,228.38	807.00	21.00	1,594.00	
Other Income	7,154.59				
Total Income	24,804.97				
Total Expense	27,037.03				
Balance					16,226.87
MARCH					
Income	15,709.00	815.00	22.00	1,525.50	
Other Income	6,379.25				
Total Income	24,450.75				
Total Expense	24,806.41				
Balance					15,871.21
APRIL					
Income	19,844.20	801.50	22.00	1,657.00	
Other Income	4,895.29				
Total Income	27,219.99				
Total Expense	32,027.25				
Balance					11,063.95
MAY					
Income	17,337.27	950.00	27.50	1,564.50	
Other Income	80,854.78				
Total Income	100,734.05				
Total Expense	28,102.71				
Balance					83,695.29
JUNE					
Income	15,998.68	834.00	22.00	1,325.00	
Other Income	9,680.35				
Total Income	27,860.03				
Total Expense	92,219.95				
Balance					19,335.37

Submitted by Gus Henrichs

**St Paul Lutheran Church
Balance Sheet
As of June 30, 2017**

	<u>Jun 30, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking - St. Paul USB	
Youth Restricted Funds	5,437.65
Checking - St. Paul USB - Other	-11,317.95
Total Checking - St. Paul USB	-5,880.30
ELCA Money Market	
Sign Fund	18,282.48
ELCA Money Market - Other	5,450.23
Total ELCA Money Market	23,732.71
Restricted Use Accounts	
Checking - ASB-Capital Campaign	500.00
Checking - Fellowship Acct. F&M	
Fellowship Fund Loan	-10,000.00
Checking - Fellowship Acct. F&M - Other	59,332.50
Total Checking - Fellowship Acct. F&M	49,332.50
Checking - Memorial Acct F&M	7,883.84
Savings - Library USB	3,988.55
Total Restricted Use Accounts	61,704.89
Total Checking/Savings	79,557.30
Other Current Assets – Scrip Cards	2,315.00
Total Current Assets	81,872.30
Fixed Assets	
Building and Equipment	1,003,420.00
Total Fixed Assets	1,003,420.00
Other Assets	
Trust Accounts	
ASB Money Market	967.02
IBA Securities	
Trust Fund Loan	-14,500.00
IBA Securities - Other	215,365.68
Total IBA Securities	200,865.68
Total Trust Accounts	201,832.70
Trust Loan to Pastor	13,132.50
Total Other Assets	214,965.20
TOTAL ASSETS	<u><u>1,300,257.50</u></u>

LIABILITIES & EQUITY**Liabilities****Current Liabilities****Other Current Liabilities****Payroll Liabilities**2,281.46**Total Other Current Liabilities**2,281.46**Total Current Liabilities**

2,281.46

Long Term Liabilities**Note Payable - ELCA (Bldg)**

343,232.89

Promissory Note - 1

95,000.00

Promissory Note - 252,500.00**Total Long Term Liabilities**490,732.89**Total Liabilities**

493,014.35

Equity**Restricted Net Assets**

255,821.01

Unrestricted Net Assets

461,599.85

Net Income89,822.29**Total Equity**807,243.15**TOTAL LIABILITIES & EQUITY**1,300,257.50

St Paul Lutheran Church
Income & Expense Budget vs. Actual
January through June 2017

	<u>Jan - Jun 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
Designated Contribution	0.00	0.00	0.00
Undesignated Contribution	110,693.72	125,000.02	-14,306.30
Total Income	110,693.72	125,000.02	-14,306.30
Expense			
Communications	175.00	174.80	0.20
Education			
Adult Education	19.50		
Confirmation	523.59	200.02	323.57
EPIC	0.00	375.00	-375.00
God Squad	690.81	600.00	90.81
High School Youth	0.00	150.00	-150.00
Small Group	0.00	99.98	-99.98
Sunday School	687.40	500.02	187.38
Vacation Bible School	300.00	999.98	-699.98
Youth Music	0.00	50.02	-50.02
Education - Other	0.00	0.00	0.00
Total Education	2,221.30	2,975.02	-753.72
Flock	508.24	150.00	358.24
Interest Expense - Other	0.00	500.02	-500.02
Local Ministry			
Chaplaincy	0.00	125.02	-125.02
Total Local Ministry	0.00	125.02	-125.02
Miscellaneous			
Advertising	174.58	150.00	24.58
Chamber Dues	163.00	75.00	88.00
Council Retreat	0.00	125.02	-125.02
Decorating	0.00	75.00	-75.00
Fellowship Expenses	491.05	125.02	366.03
Miscellaneous	335.71	99.98	235.73
SE IA Convention Fee	120.00	375.00	-255.00
Storage Rental	461.00		
Total Miscellaneous	1,745.34	1,025.02	720.32
Missions	0.00	50.02	-50.02

Mortgage Expense			
Interest	8,385.01	8,812.50	-427.49
Promissory Note Interest	3,693.17	3,825.00	-131.83
Mortgage Expense - Other	0.00	0.00	0.00
Total Mortgage Expense	12,078.18	12,637.50	-559.32
Office Expense			
Accounting	0.00	250.00	-250.00
Bank Service Charges	574.77	399.98	174.79
Copier Maintenance	2,574.87	1,749.98	824.89
Office Supplies	516.43	300.00	216.43
Postage and Delivery	220.37	200.02	20.35
Software Support	1,255.15	375.00	880.15
Workers Comp Ins.	615.50		
Total Office Expense	5,757.09	3,274.98	2,482.11
Payroll Expenses			
Custodian			
Custodian FICA	102.68	114.98	-12.30
Custodian Salary	1,342.25	1,500.00	-157.75
Total Custodian	1,444.93	1,614.98	-170.05
Director of Children's Ministry			
DCM Misc	0.00	0.00	0.00
DCM FICA	592.87	592.50	0.37
DCM Salary	7,749.96	7,749.98	-0.02
Total Director of Children's Ministry	8,342.83	8,342.48	0.35
Office Manager			
Office Manager FICA	630.05	640.50	-10.45
Office Manager Salary	8,236.00	8,319.98	-83.98
Total Office Manager	8,866.05	8,960.48	-94.43
Pastor Salary			
Board of Pensions			
Board of Pensions - Retirement	18,990.66	17,049.98	1,940.68
Total Board of Pensions	18,990.66	17,049.98	1,940.68
Pastor's Conferences	0.00	200.02	-200.02
Pastor Cell Phone	450.00	450.00	0.00
Pastor Cont. Education	1,075.00	750.00	325.00
Pastor Housing Allowance	9,000.00	9,000.00	0.00
Pastor Mileage	513.60	1,200.00	-686.40
Pastor Sabbatical Fund	0.00	249.98	-249.98
Pastor Salary	23,700.00	23,700.00	0.00
Pastor Supplies	0.00	125.02	-125.02
Supply Pastor Account	582.00	600.00	-18.00
Total Pastor Salary	54,311.26	53,325.00	986.26

Youth Ministry Coordinator			
YMC FICA	459.00	462.52	-3.52
YMC Misc	0.00	249.98	-249.98
YMC Salary	<u>6,000.00</u>	<u>6,000.00</u>	<u>0.00</u>
Total Youth Ministry Coordinator	6,459.00	6,712.50	-253.50
Payroll Expenses - Other	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Payroll Expenses	79,424.07	78,955.44	468.63
Property Expense			
Building Maintenance	115.90	2,499.98	-2,384.08
City Utilities	1,839.39	2,250.00	-410.61
Custodial Supplies	189.41	150.00	39.41
Gas	2,056.44	2,000.02	56.42
Grounds Maintenance	990.96	1,749.98	-759.02
Insurance Exp	1,156.25	2,850.00	-1,693.75
Telephone/Internet Expense	<u>840.84</u>	<u>875.02</u>	<u>-34.18</u>
Total Property Expense	7,189.19	12,375.00	-5,185.81
Stewardship	139.83	200.02	-60.19
Worship Expenses			
Choir Director's Pay	400.00	399.98	0.02
Choir Music	0.00	249.98	-249.98
Organ & Piano Maintenance	0.00	249.98	-249.98
Organist Music	0.00	99.98	-99.98
Organist Pay	560.00	2,000.02	-1,440.02
Worship Supplies	<u>751.98</u>	<u>1,400.02</u>	<u>-648.04</u>
Total Worship Expenses	<u>1,711.98</u>	<u>4,399.96</u>	<u>-2,687.98</u>
Total Expense	<u>110,950.22</u>	<u>116,842.80</u>	<u>-5,892.58</u>
Net Ordinary Income	-256.50	8,157.22	-8,413.72

Other Income/Expense**Other Income**

Benevolence Income Activity			
Benevolence Income	5,017.00	4,250.02	766.98
Benevolence Xpense	<u>-4,891.08</u>	<u>-4,250.02</u>	<u>-641.06</u>
Total Benevolence Income Activity	125.92	0.00	125.92
Capital Campaign Activity			
Capital Campaign Income	95,672.33		
Capital Campaign Xpense	<u>-10,095.60</u>		
Total Capital Campaign Activity	85,576.73		
Fellowship Account Activity			
Fellowship Income	596.00		
Fellowship Xpense	<u>-1,280.55</u>		
Total Fellowship Account Activity	-684.55		
Interest Income	75.57	0.00	75.57
Library Activity			
Library Income	139.50	0.00	139.50
Library Xpense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Library Activity	139.50	0.00	139.50
Memorial Account Activity			
Memorial Xpense	<u>-886.41</u>		
Total Memorial Account Activity	-886.41		
Pool of Siloam Activity			
Pool of Siloam Income	9,733.00	8,499.98	1,233.02
Pool of Siloam Xpense	<u>-6,580.64</u>	<u>-8,499.98</u>	<u>1,919.34</u>
Total Pool of Siloam Activity	3,152.36	0.00	3,152.36
Scrip Activity			
Scrip Income	8,995.00	15,000.00	-6,005.00
Scrip Xpense	<u>-10,303.66</u>	<u>-14,250.00</u>	<u>3,946.34</u>
Total Scrip Activity	-1,308.66	750.00	-2,058.66
Trust Activity			
Market Gain/Loss on Investments	17,438.33	0.00	17,438.33
Trust Expense	<u>-13,550.00</u>	<u>0.00</u>	<u>-13,550.00</u>
Total Trust Activity	<u>3,888.33</u>	<u>0.00</u>	<u>3,888.33</u>
Total Other Income	<u>90,078.79</u>	<u>750.00</u>	<u>89,328.79</u>
Net Other Income	<u>90,078.79</u>	<u>750.00</u>	<u>89,328.79</u>
Net Income	<u><u>89,822.29</u></u>	<u><u>8,907.22</u></u>	<u><u>80,915.07</u></u>

Old Business

Capital Campaign

St Paul has been on a journey for the past 75 years. From our small and humble beginnings, we have grown and flourished as a congregation. Our congregational leaders and members confidently set the course over 10 years ago for church expansion. We purchased the land that we currently occupy, and eventually raised the funds necessary to begin construction. The plan back then was to pay for as much of the building as possible and borrow the rest. Nearly \$400,000 as raised by those members and we spent over \$1 million dollars on our facility. Our membership is growing and we are an active congregation! This capital campaign is about taking care of our financial responsibilities and freeing up resources to do more in the years ahead.

I am pleased to announce that the campaign pledges currently total over \$323,000. This is over 80% of the state goal of \$400,000! Even more exciting, is that over \$95,000 have been received during the first two months. Members have given generously and for that, I am grateful. We have paid down \$85,276.73 on our mortgage to MIF during these two months. All net proceeds received, after the campaign cost of \$10,000; are going straight to the debt. If you haven't had the chance to support this campaign yet, I encourage you to obtain a pledge card and turn in to Lowell Miller. If you already have, thank you for your continued support of St Paul.

Wayne Martens
Capital Campaign Chairperson

New Business

- Constitution Provision Amendments
- Amendments to By-Laws

Additions are underlined. Deletions are ~~struck through~~ in the text.

- I. Constitutional Provision Amendment (C16.02): Requires two votes of the congregation.
 - a. Be approved at a legally called Congregation Meeting by a majority vote of voting members present.
 - b. Be ratified without change at the next annual meeting by a two-thirds vote of those voting members present and voting.
 - c. Have the effective date included in the resolution and noted in the constitution.

The Congregation Council proposes the following amendment to the Constitution:

C13.02. A *Nominating Committee* of four five voting members of this congregation, including, if possible the outgoing members of the Congregation Council, shall be elected at the annual meeting for a term of one year two years, with two members elected each year. Members of the Nominating Committee ~~are not~~ shall be eligible for consecutive reelection. This amendment shall be effective upon ratification at the annual meeting January 2018.

C13.04. A *Staff Parish Relations Committee* shall be appointed jointly by the president and the rostered minister. Term of office shall be two years, with two members to be appointed each successive year. C13.04.01 The appointed members shall be approved by the Congregation Council. This amendment shall be effective upon ratification at the annual meeting January 2018.

C13.08. The pastor of this congregation shall be an *ex officio* member of all committees and boards of the congregation. The president of this congregation shall be an *ex officio* member of all committees and boards of the congregation, except the Nominating Committee and the SPRC Committee. This amendment shall be effective upon ratification at the annual meeting January 2018.

- II. Bylaw Adoptions: May be adopted at any legally called meeting of the congregation with a quorum present by a two-thirds vote of those voting members present and voting. (C17.02)

The Congregation Council proposes the following bylaws be adopted to the Constitution:

C13.06.03 The Finance Committee shall be elected by the Congregation Council and shall consist of not more than five or fewer than three members of the congregation. Term of office shall be three years, with no more than two members elected to full terms each year. Members shall be eligible for reelection. The congregation treasurer shall be an ex officio member of the committee.

C13.06.04 The Property Committee shall be elected by the Congregation Council and shall consist of not more than five or fewer than three members of the congregation. Term of office shall be three years, with no more than two members elected to full terms each year. Members shall be eligible for reelection.

Pastor's Report

Faith and Hope for the Future

After an admired colleague and I finished our lunch meeting, during which we mutually shared stories of ministry, he said, “Joel, you are really blessed to be serving St. Paul Lutheran. I know a number of pastors who would be envious of you.” And I had to agree. St. Paul Lutheran is a strong and resilient community in Christ, committed to her mission and with a gifted membership. I am truly blessed to serve a congregation who, once again, has proved to be able to tackle big challenges, namely a grandiose 75th anniversary celebration and an ambitious capital campaign, the latter raising nearly \$325,000 towards our building debt. I am still overawed by your response and generosity. You are a people who “get” what it means to be church!

So now I keep thinking to myself, “What’s next for us? For what missional purpose is God calling us to build upon these strong foundations?”

Engaging these questions will be a major task for the next year. And I have every confidence that, just as we came together to support a debt-reduction campaign, we too can come together for the purpose of discerning God’s vision for us for the future. Indeed, the whole capital campaign was predicated on this expectation!

To this end, the pastoral review committee and I agreed upon two major goals for the following year:

- Discern, articulate, and steward a shared vision of mission and ministry for the church. Hold fast to that vision in setting goals and developing plans for fulfilling the vision and meeting the goals. (Leaders provide the circumstances which make leadership of others possible. When there's a clear vision, purpose, and motivation people seem to align with the program and get to task. Provide the space-encouragement-direction.)
- Seek ways to learn (discern) how to inspire, involve, and manage a “volunteer organization.” Utilize resources from the synod, churchwide organization, and/or see resources such as <http://www.churchvolunteercentral.com/>

As we move forward into God’s future for us, all of our gifts will be needed to realize God’s yearning for us and for our community and world. I am so thankful for your good work over these past months, for the efforts of the council to fine-tune our organizations, committees and teams, indeed for all the teams, committees, and the many servants who share the love of Jesus in their words and actions. I couldn’t ask for a more gifted and dedicated staff, and you can read about their superb ministry in their reports. I especially want to thank our Office Manager Meisha who assembled this program and who also went above and beyond in her first year with us. Together, you all make ministry a joy both to behold and be a part of!

Gratefully and expectantly,



Pr. Joel

President's Report

For our Congregation Council, this definitely has been six months of shared leadership with both Bob Boardman and Ann Bartelt serving as Council President. While Bob was elected in president in January, he accepted employment with Simmons Bank in Little Rock, Arkansas, in April. Although Bob's time in Iowa has been limited, he is completing his term as a Council member, continuing leadership particularly with the finance team. In May, Ann stepped up to the presidency, and past president Pat Nelson is now holding the vice president position.

A highlight has been the Capital Campaign, and the Council is very grateful for all the hard work of the many people who were involved in a very successful campaign. Paying down the debt on the church mortgage will provide future opportunities for church programs and Christian service.

These six months, with guidance from Leon Schwartz, the Council has focused on the enhancement of governance processes within the Church. These governance processes have included: (1) revisions to the "Combined Constitution, By Laws and Continuing Resolutions," (2) review of our vision statement and written policies of the Church, and (3) initiating the development of charter documents that describe the purpose and responsibilities of St Paul Church committees and ministry teams. These charters not only define the "work" of the committees and teams, but also will serve to welcome involvement of persons new to the committees and teams. While there is much more work to do, the Council is establishing a system of governance and ministry that should serve our growing church well.

As part of our efforts to establish a system of governance and ministry that reflect St. Paul's mission, Council members are serving as liaisons to our congregation committees and ministry teams:

- | | |
|-----------------------------|---|
| • Pat Nelson | Memorial Fund Committee |
| • Ruthanne Korte, secretary | Worship Team; Fellowship & Fundraising Team |
| • Sheila Stewart | Property Committee; Flock Team |
| • Alyssa Tadlock | Faith Formation Team |
| • Bob Boardman | Finance Committee |
| • Ann Bartelt | Trust Fund Committee |
| • Tucker Baker | Social Ministry (Mission) Team |
| • Daniel Cross | Faith Formation/Youth Ministry |

The Council is most appreciative of all the time, talents, and hard work many people contribute to St. Paul. It is your service to the Church that exemplifies servant leadership and supports our role on Council. Because of you, we serve with joy for the benefit of St. Paul Lutheran Church.

Respectfully submitted,

Bob Boardman and Ann Bartelt

St. Paul Lutheran Church
Organizational Chart
As of July 23, 2017

CONGREGATION COMMITTEES		
Committee	Chair	Council Liaison
Staff Parish Relations	Wayne Martens	(none)
Memorial	Pat Nelson	Pat Nelson
Trust Fund	Dick Anderson	Ann Bartelt
Nominating	Julie Feirer	Ann Bartelt
Finance	Steve Dick	Bob Boardman
Property	Dave Stewart	Sheila Stewart
Audit (2018)	Dan Nielsen (2018)	

MINISTRY TEAMS		
<i>Responding to God's Grace in Christ, we welcome all people, prepare disciples, and live faithfully through worship, spiritual growth, and action.</i>		
Team	Chair	Council Liaison
Flock Welcoming Cadre College Care Cadre Parish Life Cadre Prayer Chain Cadre	Nicole Darling Twila Seibert	Sheila Stewart
Worship Worship Leaders Music Cadre Altar Guild Special Services & Events Cadre	Debi Martens	Ruthanne Korte
Faith Formation Children's Ministry Youth Ministry God Squad Confirmation Adult Faith Formation	Vacant Courtney Keiser Nate Mason	Alyssa Tadlock Daniel Cross
Social Ministry ELCA Missions & Connections Furniture Ministry Pool of Siloam	vacant Jim Nelson Twila Seibert	Tucker Baker
Fellowship & Fundraising	Pat Wetlaufer	Ruthanne Korte
Stewardship	vacant	vacant

Committee Chair Reports

• BUILDING and GROUNDS

- Installed new fire extinguisher
- Fire Alarm was repaired and completely checked out
- Replaced a smoke detector chip board in hallway
- Lawn mowing lawn sign up - still need some volunteers for late summer
- Have mulch that needs to get put down on flower beds
- Would still like to get company in to give us a quote on polishing cement floors
- Final details on LED Board for Church sign are finishing up and will place the order very soon. Would like to complete this project by September 1st.

Submitted by Dave Stewart

• FINANCE

The Finance Committee has been involved in the following tasks during the period of 1/1/17 through 6/30/17:

- Weekly counting of the offerings and deposit preparation
- Assistance in preparation, carrying out, and continued monitoring of the Faith in the Future campaign (to include tracking of pledges and payments)
- Review of monthly financial statements and financial transactions, comparison of budget to actual
- Maintain giving records including quarterly giving records to congregation
- Annual audit of church financial records for calendar year 2016, including the General Fund, Trust Accounts, Memorial Account, Fellowship/Kitchen Account, MIF (Sign) Fund, Faith in the Future Account, Library Account

Submitted by Steve Dick, Finance Committee Chair

• MEMORIAL

The Memorial Committee was formed after St Paul's first Capital Campaign to accept memorial donations from the congregation and disperse them in the manner the donor or family desired. The Committee keeps an Album of the gifts (memorials) that were purchased with the memorial funds, in lieu of a name plaque on the item(s).

The Committee is made up of three members, currently; Pat Nelson, Marilyn Mount and Camma Stott. (Pat Nelson serves as Chair and the Liaison from the Church Council. (the Liaison meets with the Committee quarterly and reports back to the Council.)

Since the Annual Meeting, last January, when Marilyn and Camma joined the Committee, several items for church have been purchased from the *undesignated memorial funds in the account.

These funds had grown to over \$11,000 and the Council thought that we should use some of the money for the benefit of the congregation and inform the family.

In March 2017 some undesignated funds were used to purchase figures and supplies (\$400) for Pastor Sally's Godly Play set (used for Children's Messages during worship). Our Youth Education Director, Courtney Keiser, specifically asked for Spark Children's Bibles (\$400) and 20 are being purchased. A long-standing need for extra classroom or meeting space resulted in purchasing two 20-foot long portable room dividers (\$2,100).

With remaining 'undesignated' funds, it may be possible to purchase 'black-out' shades for the first and second bank of south windows, to cut the glare on the screen. A study is being conducted to see if that would work best to solve the problem.

A spreadsheet showing the balances in the Memorial Fund follows this report.

If the Leadership or the Church Council has particular needs, they may contact one of the Memorial Committee members about the need and to see if there are funds available.

*The Undesignated Memorials are gifts from donors who do not specify an item for their gift to St Paul.

Submitted by Pat Nelson, Marilyn Mount & Camma Stott

12/06/16	1102	\$ (515.60)	Non Designated	Memorial -Postage for college bags - JW Pepper music
12/15/16		\$ 0.49	Interest	Non Designated
12/21/16	1100	\$ (336.78)	Non Designated	Memorial - JW Pepper music
01/19/17		\$ 0.57	Interest	Non Designated
02/19/17		\$ 0.57	Interest	Non Designated
02/26/17	1103	\$ (234.60)	Non Designated	Joel Nau - Easter 2017 - Jesus I Never Knew. Pastor paid for himself and the memorial fund reimbursed him.
02/26/17	1104	\$ (315.03)	Non Designated	Sally Wilke - Godly Play materials for childrens church
03/19/17		\$ 0.54	Interest	Non Designated
04/19/17		\$ 0.54	Interest	Non Designated
05/01/17	1105	\$ (3,420.00)	Non-Designated	Screenflex Portable Partitions
05/18/17		\$ 0.35	Interest	Non Designated
06/16/17		\$ 0.30	Interest	Non Designated
			Check book	
		<u>\$ 7,884.06</u>	balance	
		\$ 7,883.54	Bank Statement	6/15/2017
		\$ 0.52	outstanding	

Please note misplaced 2/2017 and 3/2017 statements.

Camma will get another copy from Amisha and complete the statement

- **TRUST FUND**

The St Paul Trust Fund was established in 1986 from the estate of Fred Biesel. It exists to provide financial support for projects locally and internationally.

Year to date 2017 projects supported are:

<u>Date</u>	<u>Project</u>	<u>Amount</u>
1/1/2017	Bellamy and Stewart HIM project Guatemala	6,800.00
1/29/2017	Capital Campaign Expense support	5,000.00
5/14/2017	Community Garden Project	50.00
5/14/2017	Casseroles for needy families project	200.00
5/14/2017	LSI support through Principal Golf Classic	500.00
5/14/2017	Water for Life project	500.00
6/22/2017	Support for Jenna Nielsen Haiti Mission work	<u>500.00</u>
	Total Year to Date	<u><u>13,550.00</u></u>

Trust Fund Investment Account balance as of 7/14/17 = \$189,186.33

St Paul Trust Fund Checking Account as of 7/14/17 = \$15,967.02

Respectfully submitted by Dick Anderson

- **SPRC**

The Staff-Parish Relations Council is charged with "providing a layer of discernment regarding the health and well-being of the pastor-laity relationship through listening to the congregation, providing confidential informal counsel to the pastor and staff, and discerning the relationship between the pastor and staff and the congregational council." The committee meets on a regular basis of approximately every 6-8 weeks. Meetings the first half of 2017 were held on January 12, March 9, and May 18. Topics of discussion included worship, stewardship, staffing, and community outreach. The council has proposed a new charter to be adopted and we support it. We consider the committee full at this time and terms will be shortened to 2 years, per the charter going forward. New member Teri Stolte, joined the committee at the March meeting. We received the resignation of Debra Cleghorn at the March meeting, the committee thanks her for her service to this ministry. Other members are Tom Acton, Connie Tadlock, and Wayne Martens, chair.

Submitted by Wayne Martens

Ministry Team Reports

- **FLOCK**

Tidbit Talks

The Flock team will continue to have tidbit talks this fall to help inform the congregation of activities in the church.

***New Members/ Visitors**

Flock team continues to make connections with new visitors and members when indicated on the attendance cards. Flock team extended the invitation to the congregation to help out with the visitor bags. We have a designated group of congregation members who volunteer to bake cookies, package and deliver visitor bags. (Brochure, swag like pen and inspiration note pad, plate of cookies). We hope this small gesture will help make our visitors feel welcome and hopefully come back.

College Bags/The Spirit Corner

Annie Nau has taken the lead on this project for the Flock team and made some adjustments in how she collects items for the students. The new process is similar to the angel tree gifts. Annie communicated with families and our college students and created a list of items they wanted. Congregation members then purchase the specific items to be sent to the students.

New Member luncheon

Flock committee, ministry teams and members of the council will host a new member luncheon this fall to provide information about the church and opportunities to get involved.

Improvements

Flock will continue to improve on the communication and task distribution between its members.

Current Members: Nicole Darling, Joel Nau, Jim Nelson, Brook Blessington and Linda Darling

Cookie Bakers and Delivery Crew: Marilyn Mount, Genelle Thompson, RoxAnn Rhoads, Jim Nelson, Marty Knapp, Lorraine Gibbons, Liz Hansen, Debi Martens, Sheila Stewart

Submitted by Nicole Darling

- **WORSHIP**

The Worship Team met three times since the first of the year. Pastor Joel and Pastor Sally have both joined us to help coordinate ideas for the Sunday worship services. There were many activities for Sundays these past months. There was one combined service for the congregation to pledge their commitment to the Future. There were Sundays honoring the confirmands and recognizing the high school graduates on Mother's Day. A Sunday was set aside to recognize and honor the regular musicians.

One worship service is planned for July 30 for the congregation to worship together at City Park.

We'd love to have anyone that is interested join us. Please speak with Chairman Debi Martins (debi.martens21@gmail.com, 515-402-7861) to be put on the list of team members and an email will be sent communicating the date and time of the next meeting.

Respectfully submitted by Ruthanne Korte
Council Liaison with Worship Team

- **FAITH FORMATION**

- **Children's Ministry**

St. Paul Children's Ministry has had a busy year! In 2017, we continued some of our added programming (Parents' Night Out, extra gardening Sunday School class, etc.) Sunday School attendance stayed pretty steady throughout the year but overall it was well-attended every Sunday. God Squad was stronger than ever and had great attendance each week. We served on average 65 meals each week, especially during Christmas program practice season.

Many kids remarked (and even wrote me letters of thanks) stating that church is the most fun and educational as it's ever been and those were wonderful compliments for our program and our volunteers. We have definitely turned things around for the better. We've added at least 15 kids as regulars to the program since I began my position at St. Paul, and we've added a couple floaters here and there as well. We also brought some kids back that had fallen off.

Our vacation bible school theme this year is "Rooted," to be held August 7-10th. The children will have a blast interacting with awesome Riverside counselors, bible study, music, skits and creative workshops! We end the week with an ice cream social and music program Thursday evening. Incoming 3-4 yr old Pre-k and Kindergarten attend from 9 a.m-noon (snacks provided and child must be potty trained). Entering 1st grade through 6th attend from 9

a.m.-2 p.m., snacks are provided but student must bring a sack lunch. We already have almost 60 kids signed up for VBS and we expect more. We will close registration at 70 kids if we get to that point. I'm working on volunteers now and I could always use more! We also need volunteers for meals for the counselors. Please contact Courtney ASAP if you are willing to help with those meals or contribute financially to help with those meals! The year before I started the position St. Paul's VBS only had about 25-30 kids show up (Pastor Joel would know the exact number) and many expressed their disappointment in that low number. Last year we had 75 kids one day and 65 the rest of the days, so I think we can safely say that our VBS is strong once again! 😊

I'm working on replacing Beth Miller for the 15-minute music portion before Sunday School begins. She has asked to be relieved of that duty and we so appreciate the time she gave us. The kids seem to enjoy it, it gives the teachers some time to get copies made and for me to help with any classroom setup and it also gets the kids up and moving first thing. Many parents say the kids come home singing the songs they learned so I am desperate to keep that going. Any volunteers with musical experience!? I might just try and do that myself if I don't have a volunteer because I feel it's very important.

Having the youth group now meeting at the church is very exciting and I see that being a great retention tool for our sixth grade and up kids after they "graduate" out of my programming at the end of the year. I'm thrilled to continue that relationship with these kids inside our OWN walls!

We plan to start our fall programming back up the first week of September and we will announce that soon. I'll have a meal sign-up sheet ready for God Squad soon. I look forward to continuing to grow our programming! I so enjoy the kids and watching them grow. I also look forward to working more with Nate and Pastor Joel in making sure that we retain the kids who just left us as sixth graders. It's a big class and we don't want them to fall off due to lack of activities because they are active participants in church. I plan to add myself to the confirmation rotation to help bridge that gap and to also introduce the kids to Pastor Nate during VBS as many of them are signed up to help. Pastor Nate's youth group is strong and such a great experience so we want to encourage them to try it out.

Camma Stott is working on ordering more Spark Bibles for the upcoming school year. We also are in need of supplies so I plan to send a call out for those donations as well.

Submitted by Courtney 😊

○ Youth Ministry

Over the past sixth months we have seen the youth ministry transition from its school year programming to its summer programming. In general, fewer youth are present for our activities which provides from more in-depth discussion and relationship development.

On Monday's at St. Paul's we have our cooking class/Bible study which has been dubbed "Heaven's Kitchen." Our attendance at for this class has been averaging five youth every time, but more importantly we have had several new adults volunteer to assist in the class. We start every class with a prayer, and overview of the cooking techniques, nutritional

information, and an introduction to the scripture. We then divide into group and prepare various courses in our meal (main dish, side dish, vegetables, and proteins) and then we discuss the Scripture while we share a meal.

This summer's Wednesday Night programming has been moved over to First United Methodist Church. It is more low key than our school year programming since we have about half the number of youth attending versus the school year. Again, the smaller, quieter group has led to deeper discussions. The youth have been really opening up with their questions about faith and the nature of God. More than once I have had to defer some of the youth to a pastor on some of these heavy questions, and more than once the pastors have provided the youth with numerous resources for continued learning.

Looking to the future, we are going to be strengthening the Youth Steering Committee, which consists of youth and adult members from both St. Paul's Lutheran and First United Methodist Church. We will be meeting monthly to guide the direction of the current programming, brainstorm extra events, and to help spread the word on the goings on of the youth in our congregations.

Submitted by Nate Mason

- **FELLOWSHIP AND FUNDRAISING / KITCHEN CREW**

During the past six months we have been busy. We had many celebrations in the church which the Kitchen Crew served: Easter breakfast, confirmation and graduation reception, music appreciation Sunday, and the Capital Campaign dinner. These celebrations were all paid for with funds from the Kitchen Crew/Fellowship account. We also served the district ELCA women and a funeral.

Our other major expense the past six months included: fire extinguishers for \$309.35, smoke alarm repairs for \$353.10 and donation to the Capital Campaign for \$376.00. We continue to purchase paper products for the church, \$288.92.

We have four dinners to serve yet this summer and fall.

Thank you to everyone who has helped us with serving or with providing food. We could not do this without your help.

Submitted by Pat Wetlaufer

- **SOCIAL MINISTRY**

- **Pool of Siloam**

From January 2017 through June 30 the Pool received 48 calls and were able to help more than 100 people. We helped with: rent, gasoline, heating, water, daycare, food, hospice needs, lice kits and car loan payments.

- **Furniture**

Since January 2017, the St Paul Furniture Ministry (FREE-Cycle) has flourished – in the number of individuals and families it has served and the numbers of donations received for sharing!

We field requests from organizations like C.R.I.S.P., hospital, schools, Matura, law enforcement, etc., and the Ministry Team rarely has to wait to fill the request because St Paul members and community citizens generously offer the items most requested – beds – all sizes, dressers, kitchen tables, chairs/recliners, small appliances, laundry sets)

Since January 30, 2017 to July 17, 2017, (although record keeping has been ‘spotty’) we have given out about 50 tax deductible receipts to donors and served around 35 – 40 individuals/families.

The Team would appreciate more volunteers to help with occasional pick-up of donated items and delivery to recipients or to the storage unit. If you have a pickup or a trailer (with sides), those would be most helpful when items are purchased at auctions (these are purchases for sharing, and are part of Pat and Jim’s private ministry).

The expressions on faces and words of appreciation make this FREE-CYCLE FURNITURE MINISTRY worth the effort St Paul puts in to make that happen! It feels good!

Submitted by Jim Nelson, Team Leader
jnelson91@q.com 515-468-0775

- **SOUTHEASTERN IOWA SYNOD ASSEMBLY REPORT 2017**

Pat and Jim Nelson served as voting members for St Paul Lutheran at the 2017 Synod Assembly in May, held in Des Moines.

The theme that Bishop Michael Bishop chose for the 30th SE Iowa Assembly was “God So Loved the World”. The Assembly was opened with the singing of “All Are Welcome”.

Guests present who brought greeting or reports were:

William Horne, VP of the Evangelical Lutheran Church in America
Bishop Laurie Haller, Iowa Conference of the United Methodist Church
The Rev. Jeff Thiemann, President and CEO of Portico Benefits Services
John Twardos, CEO, Lutheran Services in Iowa

Voting members of the 2017 Assembly took the following actions:

- * Elected the following members to the Synod Council.
 - Maria Rouse – Conference One. Three-year term
 - Donna Darnall – Conference Six, Three-year term
 - Pastor Maureen Howard – Conference Seven. Three-year term
 - Jonathan Fry – Conference Ten. Three-year term.
 - Chris Scott – Lay Male At-Large. Three-year term
 - Noah Aanestad – Youth Male. Two-year term
- * Adopted the budget
- * Adopted the 2018 Minimum Compensation Guidelines

- * Approved constitutional amendments, primarily related to the Ministry of Word and Service roster
- * Adopt the following resolutions
 - Resolution #1: 1,000 days
 - Resolution #2: Refugees
 - Resolution #3: Immigrants

Recognitions:

Bishop Burk introduced those who were new to the Southeastern Iowa Synod since the 2016 Synod Assembly. Those recognized included:

- * Five newly ordained Ministers of Word and Sacrament
- * Two newly consecrated Ministers of Word and Service
- * Six Ministers of Word and Sacrament received into the synod
- * Four candidates newly assigned to the synod
- * Eight interns from four seminaries serving on the territory of our synod

The following congregational anniversaries were recognized:

Elvira Zion Lutheran Church, Clinton; 125 years
Paul Lutheran Church, Fort Madison; 125 years
Trinity Lutheran Church, Malcom; 150 years

Salem Lutheran Church, Spragueville, and John Lutheran Church, Hopkinton were closed this past year.

There were 370 voting members and 59 visitors attending the Synod Assembly.

Submitted by Pat and Jim Nelson